



Network for
Practices Ltd

www.networkforpractices.co.uk

Trainer Information

Tracy Madgwick has delivered management development, supervisory, team facilitation, interpersonal skills and HR training for line managers for a wide variety of organisations in the private, public and not for profit sector. She also advises organisations on how to manage challenging staffing situations as well as providing mentoring and coaching for other HR professionals.

For the last 10 years she has run her own HR Consultancy company and works with a small team of Associates. Tracy is a fully qualified member of the CIPD (Chartered Institute of Personnel and Development) and licensed to deliver MBTI (Myers Briggs Type Indicator) and DiSC.

 General Practice Training Ltd

Booking Information

To book a place/s email

bookings@networkforpractices.co.uk

Our acceptance of your booking brings into existence a legally binding contract between us on the following Terms & Conditions - If places are booked but cancelled before payment has been made or a candidate DNAs, the fee will remain due. Cancellations will attract a refund if the course is subsequently fully booked. To avoid any confusion, we ask that Cancellations are by email only. We will make every effort to resell the cancelled place. Where places are free a £25 charge will be applied to cancellations/DNAs. Payment is required within 30 days from date of invoice.

HR Skills for Managers

Date: 29th November 2023
Times: 0930-1630
Venue: Zoom Online Platform
Places available: 12

Fee/s: NfP Members £90
Non Members £135

This session is suitable for: Practice Managers, HR Managers, Partners or Managers that have HR responsibility.

All Managers should have a good level of understanding of the HR skills needed for managing the employee journey and ensuring employee engagement.

The topics below are a selection of the most frequently asked for HR topics.

Please let us know when booking if you want information on additional HR topics.

AIM

To equip Managers with essential HR knowledge and skills.

OUTCOMES

At the end of the workshop Managers will have a solid understanding of:

- Recruitment – the whole process from attraction, advertising, interviewing, onboarding, induction, probation and retention. Including inclusivity and diversity
- Managing poor performers – including disciplinary and capability
- Managing sickness absence
- Engagement and talent management for a more productive workforce
- Learning and development - how crucial is it to your success

Registered Office: Frome Medical Centre, Enos Way, Frome, Somerset, BA11 2FH

Network for Practices Ltd Company No 06435074. - Incorporated at Companies House, Cardiff 22nd November 2007