



[www.networkforpractices.co.uk](http://www.networkforpractices.co.uk)

### Trainer Information

**Richard Marriot** is an experienced senior manager within the NHS. He joined the sector in 2006 from the military, where he became head of NHS Fraud Investigation prior to moving on to working for NHS England at the Strategic Clinical Network, as well as supporting the development of primary care services across England and Wales, prior to taking up a role in North Wales as a primary care lead.

He has a passion for supporting the development of people and service and has recently departed from his position managing the delivery of service across three surgeries in North Wales, taking up the position of Director of a large health centre in Manchester.

### Booking Information

To book a place/s email

[bookings@networkforpractices.co.uk](mailto:bookings@networkforpractices.co.uk)

*Our acceptance of your booking brings into existence a legally binding contract between us on the following Terms & Conditions - If places are booked but cancelled before payment has been made or a candidate DNAs, the fee will remain due. Cancellations will attract a refund if the course is subsequently fully booked. To avoid any confusion, we ask that Cancellations are by email only. We will make every effort to resell the cancelled place. Where places are free a £25 charge will be applied to cancellations/DNAs. Payment is required within 30 days from date of invoice.*

# Successful Appraisals

**Date:** 17<sup>th</sup> April 2024  
**Times:** 1330 - 1630  
**Venue:** Microsoft Teams Online Platform

**Places available:** 12

**Fee/s:**

<b>NfP Members</b>	<b>£60</b>
<b>Non Members</b>	<b>£105</b>

**This workshop is suitable for GPs, Practice Managers, team leaders, nurse managers and any staff managing appraisals.**

## Introduction

The dreaded appraisal reviews are coming around again. Let's take the fear and hard work away and make all appraisals a positive and developmental experience

## Aims

- To be able to plan for and hold a positive performance review, ensuring performance is raised to new levels.
- To give delegates the knowledge and confidence to be able to raise the performance of their underperforming staff.

## Learning Outcomes

At the end of the workshop delegates will have a better understanding of:

- The purpose of the appraisal process
- How to plan a good performance review
- The skills needed to hold a positive performance review
- Feedback and coaching techniques to improve performance
- And will have practiced skills needed