



Network for  
Practices Ltd

[www.networkforpractices.co.uk](http://www.networkforpractices.co.uk)

### Consultant Information

**Nicola Ford** has spent almost 20 years working across a range of industries and sectors, gaining valuable experience from creating contracts and policies through to TUPE and management of complex cases. Nicola is now an independent HR consultant and strives to deliver high levels of customer service with a personal touch.

Alongside her HR experience, Nicola also enjoys delivering training that covers all areas of managing people. This includes how to recruit and onboard; making appraisals effective and purposeful; managing capability and conduct; leadership skills and how to drive employee engagement. She prides herself on delivering practical and informative courses.

### Booking Information

To book a place/s email

[bookings@networkforpractices.co.uk](mailto:bookings@networkforpractices.co.uk)

*Our acceptance of your booking brings into existence a legally binding contract between us on the following Terms & Conditions - If places are booked but cancelled before payment has been made or a candidate DNAs, the fee will remain due. Cancellations will attract a refund if the course is subsequently fully booked. To avoid any confusion, we ask that Cancellations are by email only. We will make every effort to resell the cancelled place. Where places are free a £25 charge will be applied to cancellations/DNAs. Payment is required within 30 days from date of invoice.*

## Becoming a Leader

**Date:** 27<sup>th</sup> June 2024  
**Times:** 0930-1630  
**Venue:** Zoom Online Platform  
**Places available:** 12

**Fee/s:** NfP Members £105  
Non Members £150

**This course will benefit participants that need to enhance or develop their leadership skills. It will suit people that are relatively new to leadership or are in need of a fresh perspective to their leadership role.**

### Aim:

At the end of this course delegates will be able to:

- Clearly define the core requirements of Personal, Team and Task Leadership
- Increase their self-awareness and develop a positive approach to leadership
- Utilise clear methods of getting the best out of their team and those around them
- Implement working practices that will assist them in becoming a great leader

### Outcomes:

The course covers the following topics:-

#### Personal Leadership

- Be True to Your Strengths – A self-review of personal attributes and their current effectiveness and personal actions to develop.
- Solicit Feedback – Understanding working relationships and reviewing which interactions are working and those that are not.
- Ask Good Questions and Listen to the Responses – Challenging the participants to take positive measures to become truly self-aware.
- Commit to Lifelong Learning – Identifying valuable methods of learning and development.

#### Team Leadership

- Be Positive – Developing a fundamental belief that you can change and improve things.
- Develop a Vision – Using a clear process for developing goals and aims that are directly related to the vision of the organisation and making them live for the team.
- Lead by Example – Realising that they must set an example to the team and effectively demonstrate they have a strong work ethic.
- Be Inclusive – Taking a questionnaire to establish their current approach to inclusiveness. Developing a sensible approach to transformational leadership and valuing the input of the team.
- Manage Negativity – Exploring the impact of negativity and establishing methods of overcoming it.



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## Task Leadership

- Delegation – Distributing relevant work tasks in such a way that it is seen as motivational and effective. Following a clear and simple process.
- Continuous Improvement – Identifying new opportunities. Regularly reviewing business processes and methods in the drive for improvement.
- Problem Solving – Coping with problems as they arise and using a simple method to explore innovative ideas and come to a reasoned solution.

*This 1-day workshop will be a balance of Tutor input, group work and discussion*

**Registered Office: Frome Medical Centre, Enos Way, Frome, Somerset, BA11 2FH**

Network for Practices Ltd Company No 06435074. - Incorporated at Companies House, Cardiff 22<sup>nd</sup> November 2007